



APPLICATION FORM

BUSINESS INCUBATION PROGRAMME

Part A: Applicant Details / Nominated Company Representative

Surname		Title	
Name (s)		ID Number	
Residential Address			
Postal Address			
Email Address		Cell Number	
Marital Status		Race	
Citizenship			

Part B: Company Details

Name of Company								
Company Registration Number		VAT Number						
Income Tax Reference Number								
Director Name	ID Number	Gender		Race				% Shareholding
		M	F	A	C	I	W	
Business Age	Years	Existing		New		Take Over		
Legal Status	CC	Company		Cooperative		Other:		
No. of Employees								

Part C: Emergency Contact

Surname		Title	
Name (s)		Relationship	
Email Address		Contact No.	

Part D: Your Business Idea

Briefly explain your business idea

Briefly define your target market

In line with your business idea/product, briefly describe your technical experience, skills and/or knowledge.

How do you believe that the Furntech Business Incubation Programme can assist you in?

a. Starting your business

b. Growing your business

Based on your business plan, please indicate projected growth in turnover and job creation per annum		
	Turnover	Job Creation
Current status		
1 st Year		
2 nd Year		
3 rd Year		

Indicate broadly how you intend achieving this growth

What specific services do you require from Furntech?

Part E: Financial Information

Assets	R
Fixed Property	
Vehicles	
Debtors	
Equipment	
Stock	
Cash in Bank	
Investments	
Other (Specify)	
Total Assets	

Liabilities	R
Mortgage Bond	
Instalment Sales Agr.	
Debts on Vehicles	
Loans Repayments	
Creditors	
Bank Overdraft	
Other (Specify)	
Total Liabilities	

Part F: General Information

	Yes	No
I/We confirm that I/We have previously participated in the Furntech Incubation Programme under the business trading as _____ (If yes, please provide details).		
Have you ever been sequestered?		
If so, were you rehabilitated? (If yes, please provide proof)		
Have you ever been found guilty of a criminal offence (Excluding parking / speeding fines) (If yes, please provide details)		
Have you ever reached a compromise or entered into an agreement with creditors? (If yes, please provide details)		
Have you ever been summoned or had judgements imposed against you? (If yes, please provide proof)		

Part G: References

Please provide 3 trade references			
Trade References	1	2	3
Company			
Contact Person			
Contact Number			

Part H.1: Declaration to be signed by Applicant / Nominated Company Representative

I, the undersigned declare that to the best of my knowledge and belief, the replies furnished in this application, are true and correct and that I or my duly appointed person, may legally trade in the area for which this application is submitted.

I further acknowledge that should any information given in this application is found to be incorrect this application shall become null and void.

Name: _____ ID Number: _____

Designation: _____ Signature: _____

Signed on this _____ day of _____ at _____

Part H.2: Resolution to be signed by all directions as per part B above (resolution template attached).

Checklist (Please attach the following documents to this application form)

Document	Please tick
Application form completed	
Certified copy of owner(s) ID	
CV of owner(s)	
Proof of address (not older than 3 months)	
Certified copy of Business Registration Documents	
Tax Clearance Certificate	
Bank Confirmation Letter (not older than 3 months)	
Business plan	
Company resolution	
Any other supporting documents (if any, please submit)	

For Official Use

Application Received by	
Signature	
Date	

